

OFFICE OF THE BIAKOYE DISTRICT ASSEMBLY

ANNUAL ACTION PLAN - (2025)

BY DPCU, SEPTEMBER, 2024

2025

**BIAKOYE DISTRICT ASSEMBLY**  
**DRAFT 2025 ANNUAL ACTION PLAN**

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	Ongoing	Lead	Collaborating
<p><b>DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT</b></p> <p><b>Goal:</b> To improve fiscal performance of the Assembly</p> <p><b>Objective:</b> To improve IGF performance by 20% annually within the planned</p>															
		<b>TRADE, INDUSTRY AND TOURISM SERVICES</b>	1) Organized 1No. Corporate Day Activity to promote Tourists Sites in the District	Bowiri Aboabo						6,000.00				Tourism Board /CNC	BAC(BDO) and Central Administration
			2) Organized 1No. BIDAFEST	Worawora						8,000.00				Tourism Board /CNC	BAC(BDO)/Central Administration

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
		<b>Local Economic Development (LED)</b>	3) Development of Bowiri Aboabo/Abohiri Waterfalls and Caves	Bowiri Aboabo/Abohiri						12,000.00				Tourism Board /CNC	Plg Unit/Finance/Budget Unit/BAC(BDO)
			4) Development of Konklobi Island Adzamansu	Adzamansu						20,000.00				Tourism Board /CNC	Plg Unit/Finance/Budget Unit/BAC(BDO)
			5) Organized 1No. Stakeholders Engagements to inform and interact with them to improve Local Development	Kwamekrom					5,500.00					BAC/BD O	Plg Unit/Finance/Budget Unit

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			6) Organize Capacity building programme with selected small grant facility under MasterCard BizBox Project	Nkonya Ahenkro							5,000.00			BAC(BDO)	Plg/budget unit/Fin. Dep't
			7) Organize 2No business forum and 2No Monitoring on Decisions taken during the business forum	Abotoase					6,000.00					BAC(BDO)	Cent Admin/Budget Unit/ Finance Dept.

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			8) Organized 1 No. Training for MSMEs on business proposal and plan writing for Investment Opportunity	kwamekrom					5,000.00					BAC/BD O	Central Administration/Budget Unit
			9) Organized 4No. Monitoring on Grant beneficiaries of YouStart and MasterCard Bizbox Projects	District Wide					4,000.00					BAC(B DO)	Budget Unit/Central Administration
			10) Training of the youth in beads craft,	District wide					10,000.00					BAC/CN C	Plg Unit/Budg

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			Soap Making works												et Unit
			11) Provide Ovens and Cylinders to fish processor Association women groups (LED) Adzamansu	Adzamansu				20,00.00						BAC	Plg Unit/Budget Unit
			12) Collection of Data on MSMEs I the District to update database.	District Wide				8,000.00						BAC(B DO)	Statistical Dept.
		<b>AGRICULTURAL DEVELOPMENT</b>	13) Organize 1 No. farmers day celebration	Nkonya Ahenkro				19,000.00						Agric Dep't	Cent Admin

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			14) Organize Tedmag trainings for 14 technical staff by Dec 2025	District Wide							616			Agric Dep't	Cent Admin
			15) Train 4 DAOs and 10 AEAs on data collection and analysis	District Wide							308			Agric Dep't	Cent Admin
			16) Hold 3 farmer for a by March 2025	District Wide							800			Agric Dep't	Cent Admin
			17) Supervise and report on PFJ field activities by	District wide							2080			Agric Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			Ju2025												
			18) Carry out Fall Army Worm Education on Mass Media by Aug. 2025	District wide						1100				Agric Dep't	Cent Admin
			19) Train and establish 30 women farmers on kitchen garden management	District Wide						1,690.00				Agric Dep't	Cent Admin
			20) Train 20 rice women farmers in record keeping	Ahenkro						2350				Agric Dep't	Cent Admin

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			21) AEAs Carry out home and farm visits at least 3 days per week by December 2025								2100			Agric Dep't	Cent Admin
			22) Conduct disease surveillance in animal, rice, maize and vegetables								2,565			Agric Dep't	Cent Admin
			23) Educate 30 livestock women farmers on importance of Zoonotic disease and Vaccination								600			Agric Dep't	Cent Admin

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			by Dec 2025												
			24) Routine vaccination and prophylaxis for animals in the District by Dec 2025							700				Agric Dep't	Cent Admin
			25) Establish at least 1 demonstration per Agricultural zone by Aug, 2025							3200				Agric Dep't	Cent Admin
			26) Training of 20 women farmers on the use of hematic bags for							1546				Agric Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			post-harvest management and safe use of agro-chemicals												
			27) Organize 2 field days for 50 farmers to show case technologies by Sept. 2025							1700				Agric Dep't	Cent Admin
			28) Sensitize 25 youth (women) on Agribusiness opportunities in agriculture value chain by Dec.							350				Agric Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			2025												
			29) Training of 20 women on soya-bean processing and utilization to improve nutrition by June 2025							400				Agric Dep't	Cent Admin
			30) Hold three (3) zonal and one (1) District RELC meeting by June, 2025							1100				Agric Dep't	Cent Admin
			31) Training on alternative livelihood enhance							375				Agric Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			nt activities for 20 women by Dec 2024.(mush room production)												
			32) Training of 25 women on value addition on pepper and quasi (egusi) by June 2025							500				Agric Dep't	Cent Admin
			33) Promote market linkages among 20 women actors along the value chain by August							350				Agric Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			2025												
			34) Train 30 women on tree crop management practices, (GAPs), PERD (Cashew) by June 2025								650			Agric Dep't	Cent Admin
			35) Sensitize 35 vegetable crop farmers (women) on climate smart agriculture technologies for crop production								2100			Agric Dep't	Cent Admin



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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			basic Schools													
			39) Organization of Independence Day Celebration	District Wide				20,000.00							Educ. Dep't	Cent Admin
			40) Organization of 2025 My First Day at School programme													
			41) Payment of Accommodation for District Education Director for a year	District Wide					6,500.00						Educ. Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			42) Conducting of Educational Management Information System (EMIS) Annual Schools Census	Nkonya-Ahenkro					5,500.00					Educ. Dep't	Cent Admin
			43) Organize School-Based INSET for KG Teachers	Nkonya-Ahenkro					7,000.00					Educ. Dep't	Cent Admin
			44) Organize a Briefing Workshop for Basic Schools Culture Representat	Nkonya Ahenkro					2,000.00					Educ. Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			ives													
			45) Provide financial support for the organization of 1 No. mock examinations and BECE Monitoring	Nkonya Ahenkro					1,500.00						Educ. Dep't	Cent Admin
			46) Organize 4 No. DEOC meetings	Nkonya Ahenkro					1,000.00						Educ. Dep't	CNC
			47) Organize 1No. Best Teacher award scheme	District Wide						32,960.00					Educ. Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			48) Sensitization workshop on the identification of Special Need Children	Nkonya Ahenkro					8,000.00					Educ. Dep't	Cent Admin
			49) Support Guidance and Counseling Activities	Nkonya Ahenkro						12,000.00				Educ. Dep't	Cent Admin
			50) Support Schools sporting activities	District wide					3,000.00					Educ. Dep't	Cent Admin
			51) Support 30 pupils especially girls to participate in STMIE Programme	District Wide					4,000.00					Educ. Dep't	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			52) Organize Science and Maths quiz for JHS students, District wide	District Wide					15,000.00					Educ. Dep't	Cent Admin
			53) Organize Girls in ICT Program, District wide	Dambai					2,000.00					Educ. Dep't	Cent Admin
			54) Organize Reading festival	District wide					9,700.00					Educ. Dep't	Cent Admin
		<b>HEALTH DELIVERY</b>	55) Construction of male and female Ward at Kwamekrom Health Centre	Bowiri Kwamekrom					500,000.00					Wrks Dep't	Health Dep't

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			56) Support and intensify health education on prevention of teenage pregnancy and importance of family planning						2,000.00					Health Dep't	Cent. Admin
			57) Conduct home visit to Pregnant women, Aged, PNC mothers, Adolescent and Under five mothers/car egivers						2,000.00					Health Dep't	Cent. Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			58) Conduct rapid convenient monitoring on VAS in 10 homes in 2 selected communities in each sub-district					9,370.00						Health Dep't	Cent. Admin
			59) Intensify education on consumption of vitamin A rich foods					10,472.00						Health Dep't	Cent. Admin
			60) Train 10 midwives and 20 CHNs on anemia control measures					16,375						Health Dep't	Cent. Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			using the existing training manual												
			61) Mentor SHEP coordinators and food vendors on campuses on best practices in nutrition					4,839						Health Dep't	Cent. Admin
			62) Intensify education on adherence to IFA supplementation (GIFTS) for pregnant women/ adolescents					17,354.00						Health Dep't	Cent. Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			and the consumption of iron rich foods.												
			63) Support pregnant women with expert counseling on anemia reduction					12,658.00						Health Dep't	Cent. Admin
			64) Celebrate world breast feeding week					4,712.00						Health Dep't	Cent. Admin
			65) Carry out an operational research on uptake of IYCF					12,739.00						Health Dep't	Cent. Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			practices												
			66) Carry out massive sensitization on importance of CWC					9,463.00						Health Dep't	Cent. Admin
			67) Operationalize CWC activities during school health activities					9,457.00						Health Dep't	Cent. Admin
			68) Formation of functional rapid response teams to respond to probable					8,462.00						Health Dep't	Cent. Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			ADRs												
			69) Community gardens, ensure egg days organised fruits and vegetables days, the WASH PROGRAM					6,500						Health Dep't	Cent. Admin
		<b>SOCIAL WELFARE AND COMMT DEVPT</b>	70) Community Education and sensitization on child labour and child trafficking issues	Akati, Ablorga, Toklosu, Tapa Amanfrom				6,000.00						SWCD	Cent Admin/Fin Dept

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			71) Sensitize 10 communities on Child rights promotion and protection using child protection toolkits	Takrabe, Aboabo, Worawora					9,000.00					SWCD	NCCE
			72) Mobilize and sensitize LEAP beneficiaries during payment	37 communities					6,300.00					SWCD	Cent Admin/Fin Dept
			73) Train 450 PWD's in Soap production and tie and dye in 6 area and	Ahenkro, Wurupong, Kwamekrom Worawora, Bowiri-					2,100.00					SWCD	Cent Admin/Fin Dept

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			town councils	Amanfrom											
			74) Organize community durbar to mark international day against child labour	Nkonya Ahenkro					4,000					SWCD	Cent Admin/Fin Dept
			75) Train and monitor 3 executives each from the 10 existing women's groups on their income generating activities	District wide					10,000.00					SWCD	Cent Admin/Fin Dept



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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			latrines													
			81) Facilitate medical screening for over 2000 food/drink vendors on nutrition and personal hygiene	District wide					7,000.00						EHSU	Cent. Admin.
			82) Arrest and prosecute sanitary offenders	District wide					4,000.00						EHSU	Cent Admin
			83) Monitor and supervise clean-up exercises	District wide					2,000.00						EHSU	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			84) Supervise dis-infection and fumigation of public places by zoom-Lion	District wide					5,700.00					EHSU	Cent Admin
			85) Supervise spread, shape and fumigate the disposal site	Akaa-Yaw and community refuse dump					500.00						
			86) Community engagement	District wide					1,500.00					EHSU	Cent Admin
			87) Monitor of Slaughter houses/meat shops/food and drink	District wide					3,000.00					EHSU	Cent Admin

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating		
			vendors														
<b>INFRASTRUCTURE AND HUMAN SETTLEMENTS DEVELOPMENT</b>																	
	<b>INFRASTRUCTURE AND HUMAN SETTLEMENTS DEVELOPMENT</b>	<b>Infrastructure Development And Management/ Urban Roads And Transport Services</b>	88) Const. of DCE's Bangalow	Nkonya-Ahenkro					549,604.00						Cent. Admin	Wrks Dep't	
			89) Construction of DCD's Bungalow	Nkonya Ahenkro					329804.23							Cent. Admin	Wrks Dep't
			90) Construction of 3 No 1 bedroom Semi-Detached Staff bungalow for staffs	Nkonya Wurupong and Tepo					1,600,000							Cent Admin	Wks Dept
			91) Construction of 30km feeder roads	District wide					180,000.00							Cent Admin	Wks Dept

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			92) Construction of biakoye multipurpose grounds (Phase II)	Bumbula					500,000.00					Cent Admin	Wks Dept
			93) Construction of Osroasuum bridge at Worawora	Worawora					300,000.00					Cent Admin	Wks Dept
			94) Organise 2No. Sensitisation programmes on Road safety management						5,000.00					Transport Dep't	Cent. Admin
			95) Construct 2No. Speed Ramps on						15,000.00					Highways	Works Dep't

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			Kwamikrom-Abotoase Highway												
		<b>Public Works, Rural Housing And Water Management</b>	96) Maintain 500 No. streetlights at Nkonya, Kwamikrom Town Councils	Nkonya Ahenkro				20,000.00						Cent Admin	Wks Dept
	97) Procure and install 600 No. streetlights at Worawora, Abotoase Town Councils		Nkonya Ahenkro				70,000.00						Cent Admin	Wks Dept	
	98) Facilitate the extension of water		District wide				3,000.00						Wrks Dep't	ECG/GWC/Telsco.	

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			electricity and Telecommunication Network to selected communities												
		<b>Spatial Planning</b>	99) Undertake street naming and property Addressing (SNPA) exercise	Kwamekrom and Abotoase				150,345.00						PPD	
			100) Undertake community education/sensitization on permit process/local plan preparation	Ahenkro, Bowiri Odumase, Kwamekrom,, Worawora, Abotoase				36,000.00						PPD	

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			(radio discussion and town-hall meetings)													
			101) Prepare and Digitize sector plans	Ahenkro, Kwamekrom, Abotoase					60,500.00						PPD	Stakeholders (Traditional Authority, Assembly members, Opinion leaders, etc)
			102) Organization of meetings (Spatial planning and Technical Sub-	Ahenkro					96,000.00						PPD	



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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			programmes on bush/domestic fire, building codes and indiscriminate felling of trees/charcoal making												
			107) Organize tree planting exercise	District wide				186,040.00						NADMO	Forestry/GES/MOFA
			108) Public Education on prevention and control of disease and epidemic	District Wide				66,904.00						NADMO	GHS/EHSU/NCCE

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		<b>National Commission on Civic Education (NCCE)</b>	109) Sensitization against Violent Extremism, Promoting Peaceful co-existence and National Cohesion (Article 4 a&b ), (SDG target 4.7 and SDG 16)	District wide					4,000					NCCE	Security service/Religious Leaders
			110) Re-activation and creation of Civic Education Clubs in all JHSs/ SHSs	District wide					4,000					NCCE	Education Dep't

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			111) Organize Constitution Game Competition at JHS and SHS	District wide					8,000					NCCE	Education Dep't
			112) Education on Female Participation in Local Governance	District wide					4,000					NCCE	Cent. Admin
			113) Education on Nationalism & Patriotism and effect of corruption	District wide					8,000					NCCE	CHRAJ/Information service/Religious Leaders
			114) Training of Chiefs & Elders/	District wide					10,000					NCCE	Security Service/CHRAJ/SWC

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			Pastors/ Imams on Peace and Conflict Resolution												D
<p><b>MANAGEMENT AND ADMINISTRATION</b></p> <p><b>Goal:</b> To promote accountability and transparency in the system of local governance at all levels</p> <p>To promote effective participation of PWD's in governance at all levels</p> <p><b>Objective:</b> To improve effective popular participation in planning, budgeting other governance activities of the Assembly by at all levels annually by the end of the planned period including PWDs</p>															
	<b>MANAGEMENT AND ADMINISTRATION</b>	<b>Finance and Revenue Mobilization</b>	115) Organize 2No public sensitization on tax obligation (property rate) and revenue mobilization and utilization	District wide					6,000.00					Fin. Dep't	NCCE/CNC

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					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			116) Recruit, train and monitor all revenue collectors	District wide						4,000.00					Fin. Dep't	Budget Unit/DPCU
			117) Preparation and implementation of 2025 revenue improvement Action Plan (RIAP)	District wide				3,000							Fin. Dep't	Budget Unit/DPCU
			118) Train 10No officers on DLRev software	Nkonya Ahenkro						5,000.00					Fin. Dep't	Budget Unit/DPCU
			119) Procure and sell 1,000 vehicle and	District wide						2,000.00					Fin. Dep't	Budget Unit/HR

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department		
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			motor stickers													
			120) Print and distribute 1,000 business operating demand notices and 10,000 property rate bills	Nkonya Ahenkro						6,000.00					Fin. Dep't	Budget Unit
			121) Form and inaugurate 10 member revenue mobilization taskforce	Nkonya Ahenkro						1,000.00					Proc. Unit	Fin. Dep't/Budget Unit
			122) Monthly purchase of internet bundle for	Nkonya Ahenkro						12,000.00					Fin. Dep't	Cent. Admin

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			processing transactions on the GIFMIS												
			123) Purchase of value books for revenue mobilization (GCRs, Mkt/Lorry park toll etc)	Nkonya Ahenkro					10,000.00					Fin. Dep't	DPCU
		<b>Planning and Budgeting</b>	124) Organize 4 No. Town hall meetings with Six sub-district structures	District wide					20,000					Plg Unit	Budget Unit
			125) Organize 6 No. Community	District wide					20,000					Plg Unit	Budget Unit/Fin. Dept

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department		
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			engagement meetings by DCE with Six sub-district structures													
			126) Undertake Quarterly Monitoring and Evaluation of Development Projects	District wide					15,000						Plg Unit	Budget Unit/Works
			127) Fee fixing consultation meetings 2026	District wide					4,000.00						Budget unit	Fin. Dep't
			128) Prepare 2026 Fee fixing,	Nkonya Ahenkro					10,000.00						Plg Unit	Budget Unit

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			Annual Action Plan, composite budget, District Workplace Safety Plan, Dist Disaster Management Plan and Dist Water and Sanitation Plan for 2026 129) (DWSP)												
			130) Organization of public hearing on the PFM Templates					5,000.00						Budget Unit	Plg Unit

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department		
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			2times													
			131) Organize quarterly DPCU and Budget committee meeting	Nkonya Ahenkro					6,000						Plg Unit	Budget Unit/Fin. Dep't
			132) Prepare 2026-2029 DMTDP						120,000.00						Central Admin	DPCU
			133) Review 2025 Annual Action Plan and Composite Budget implementation	Nkonya Ahenkro					5,000						Plg Unit	Budget Unit

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			134) Operation and Maintenance of official Vehicles	Nkonya Ahenkro					15,000.00					Budget unit	Plg unit/Fin Dep't
		<b>Data Collection and Management(Statistics)</b>	Undertake monthly market reading of CPI	Abotoase					6,000					Stat Dep't	
			Collection of data, Coding, analyzing and dissemination of the results to data users	District wide						5,000	15,000			Stat Dep't	Planning/Budget unit
			Coordinate Surveys	District wide						10,000				Stat Dep't	Relevant Units
		<b>General Administration</b>	135) Convene 3No. General Assembly meeting, 3No.	Nkonya Ahenkro					27,000					Cent. Admin	Budget Unit

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			EXECO meeting and 3No. meetings of 5 statutory sub-committee												
			136) Organize 4 No. Audit Committee meetings and 4 No. Entity Tender Committee meeting	Nkonya Ahenkro				44,000.00						Plg Unit	Budget Unit
			137) Organise 2 No. Inter-sectoral Collaborative meeting	Nkonya Ahenkro				7,000.00						Plg Unit	Budget Unit

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			138) Organize 4No PRCC meeting, 4No. Management and 4No. staff meetings	Nkonya Ahenkro					13,000.00					Cent Admin Dept	HR Dep't
			139) Payment for workshops, seminars/C onferences						100,000.00					Cent. Admin	Fin. Dep't/Budget unit
			140) Purchases 2 motorbikes for Environmental Health unit	Nkonya Ahenkro					14,000					EHSU	Cent Admin
			141) Procure Start-up kits for 20	Nkonya Ahenkro					5,000.00					BAC	Cent Admin

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department		
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			graduate apprentices													
			142) Procure office equipment, logistics and stationery for Central Admin, Dept. offices and Area Councils	Nkonya Ahenkro					40,000.00						Proc. Unit	Cent. Admin/Stores
			143) Organize quarterly radio sensitization programme on activities of the Assembly	Nkonya Ahenkro					8,000.00						Cent Admin Dept	NCCE

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			144) Pay ex-gratia of 48 Assembly members	Nkonya Ahenkro					80,00.00					Cent Admin Dept	HR Dep't
			145) Submission of reports by departments	Nkonya Ahenkro						15,400.00				Fin. Dep't	IA/Budget/plan. Unit/
			146) Develop and gazette Assembly bye-law	Nkonya Ahenkro					4,000.00					Cent Admin Dept	HR Dep't
			147) Procurement of 6 acres of land for Multi-purpose investment	Bumbula					30,000.					Proc. Dep't	Plag/Budget Unit
		<b>Human Resource Management</b>	148) Organize 1No. Workshop on Strategic	Nkonya Ahenkro							10,000.00			HR Dep't	Cent Admin Dept

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
		t	HR Polices for non HR Staff												
			149) Organize 1No. Workshop on Workplace Conflict Management	Nkonya Ahenkro							10,000.00			HR Dep't	Cent Admin Dept
			150) Organize 1No. Workshop on Contract and Procurement Administration	Nkonya Ahenkro							15,000.00			HR Dep't	Cent Admin Dept

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
			151) Audit process and internal Audit reporting.	Nkonya Ahenkro							15,000.00			HR Dep't	Cent Admin Dept
			152) Organize 1No sensitization forum for staffs on Local Governance Act, 2016 (Act 936), Local Government Service Protocol, MMDA bye-laws and all other relevant enactments	Nkonya Ahenkro						5,000.00				HR Dep't	Cent Admin Dept

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department		
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating	
			153) Monthly submission of (validation, HRMIS, Norminal Roll) reports to ORCC	Nkonya Ahenkro						6,600.00					HR Dep't	Cent Admin Dept
			154) Submission of staff inputs forms to OHLGS	Nkonya Ahenkro					5,700.00						HR Dep't	Cent Admin Dept
			155) Salary administration (improvement of staff salary administration)	Nkonya Ahenkro						7,000.00					HR Dep't	Cent Admin Dept

S/N	Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame - (2022)				Cost			Programme Status		Implementing Institution/Department	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	On going	Lead	Collaborating
		<b>Safe And Disciplined Society</b>	156) Support Security Agencies to deliver services (DISEC)	District wide					30,000.00					Cent Admin Dept	GAF/GPS/GFS/Navy
			157) Support the effective resolution of chieftaincy disputes	District wide					48,000.00						Cent Admin Dept